

# **CHAMINADE- MADONNA COLLEGE PREPARATORY**

## **Service-Learning Agreement -**

Chaminade-Madonna College Preparatory views service as integral to personal growth and faith development. Therefore we encourage our students to embrace opportunities to give of themselves to others through service. As a faith community we believe that the scriptures prescribe an ethical imperative for living the gospel in today's world. As our school mission statement reminds us, the individuals of this community:

**Share their faith, achieve excellence, and become caring participants and leaders in the service of community, church, and those in need**

This Service-Learning Agreement is designed to clarify expectations, communicate learning objectives, promote safety, and foster communication.

## **Student Service Form (To be completed after participating in service activity)**

Student Name: \_\_\_\_\_

Student id #: \_\_\_\_\_

Student Theology Teacher: \_\_\_\_\_

Student Phone Number: \_\_\_\_\_

Student Email Address (print *clearly*): \_\_\_\_\_

Name of Agency:  
\_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## **Student please *initial* each of the following statements: I agree that I have...**

- Performed my service duties to the best of my ability.
- Respected the policies, regulations and confidentiality standards of the agency.
- Displayed a professional behavior while at my agency which includes promptness, appropriate dress and language, and at least 24 hours advance notice if I was absent.
- Been an active learner using supervisor feedback and asking questions to facilitate learning.
- Completed \_\_\_\_\_ hours of service with the above agency.

## AGENCY/SUPERVISOR FORM

**Supervisor: I agree that the student named here has been honest with the above information regarding their service under my supervision and that I have provided the following: (please initial each of the following statements)**

- Completed the forms and evaluations provided by the C-M Service-Learning Program.
- Provided any necessary training and information for the service-learner including information on the overall operation of the agency and its role in addressing social issues and needs.
- Provided supervision that holds the student accountable, and also encouraged questions and suggestions from the student.
- Evaluated student performance at the end of the duration of their service.
- Contacted the Service-Learning Coordinator should a problem have arisen with the student's performance.

Date/s of service activity (mm/dd/yr)

From \_\_\_\_\_ to \_\_\_\_\_

Description of the service activities the student performed:

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Student Signature/Date

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Supervisor Signature /Date

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